

Austin Independent School District



Office of Curriculum
Dr. Denise Collier, Executive Director of Curriculum
1111 W. 6th St.
Austin, TX 78703-5300

February 2, 2004

Dr. Robert Leos, Senior Director
Textbook Division
Texas Education Agency
1701 North Congress Avenue
Austin, TX 78701-1494

Re: Textbook Waiver Request to Consider Oxford University Press Latin

Dear Dr. Leos:

I am writing to you to request a waiver of Texas Administrative Code 19, Chapter 66.48 (a). This section of the TAC requires each publisher who intends to offer instructional materials for adoption to submit a statement of intent to bid on or before the date specified in the schedule for the adoption process. The intent of this request is to waive the requirement to submit an 'intent to bid' prior to the date specified in Proclamation 2002 so that Oxford University Press may file the required papers to submit a Latin program for state listing consideration.

This waiver is needed so that districts in Texas may review the Oxford University Press Latin program for adoption. The waiver is in the best interests of Texas high school students enrolled in Latin classes. Only two publishers have filed the intent forms indicating a program submission in Latin. Access to a third program, particularly to the Oxford University Press program, would give Texas schools a much better choice. The Oxford University Press program is one that would offer fresh materials to Texas students, and as you know, having something fresh in a Latin course of study is significant.

The present Texas Education Code was written to encourage a diverse range of educational materials developers and publishers to participate in Texas. Many smaller, more specialized publishers such as Oxford University Press are not regular participants in our process. For Texas teachers to have the choice that is needed to select the very best Latin materials, the waiver of 19 TAC Chapter 66.48 (a) is needed.

It is my understanding that this waiver request does not require local Board of Trustees action or approval. If that is the case, I thank you for your assistance in processing this waiver request. If further district action is needed to process this waiver, please contact me at 414-4854.

Sincerely yours,

A handwritten signature in cursive script that reads "Denise Collier".

Denise Collier

TEXAS EDUCATION AGENCY
STATE WAIVERS

APPLICATION FOR EXPEDITED AND GENERAL STATE WAIVERS

General Instructions. For Expedited Waivers, please complete Sections 1, 2, 3, and 4. For General State Waivers, please complete Sections 1, 2, 3, 6, and 7. **Bolded items** in Section 2 and Section 3 must be completed. Please direct questions to the State Waiver Unit at (512) 463-9630 or www.tea.state.tx.us/training/CDD-106R03.pdf.

SECTION 1. PLEASE COMPLETE THIS SECTION FOR ALL WAIVERS.

District Name	<u>Austin ISD</u>	County/District No.	<u>227 - 901</u>
Address	<u>1111 W. 6th Street</u>	Telephone No.	<u>(512) 414-4853</u>
	<u>Austin, TX 78703</u>	Fax No.	<u>(512) 414-1485</u>
Contact Person	<u>Dr. Denise Collier</u>	Telephone No.	<u>(512) 414-4854</u>

SECTION 2. PLEASE COMPLETE THIS SECTION FOR ALL WAIVERS.

Superintendent	<u>Dr. Pascalo D. Forgiore</u>	_____	Signature
	Typed Name		
Board President	<u>Doyle Valdez</u>	_____	Signature
	Typed Name		
Date Board Approval	_____		

SECTION 3. PLEASE COMPLETE THIS SECTION FOR ALL WAIVERS.

Comments of appropriate Site-Based Decision Making Committee:

The committee chooses to add a 3rd Latin textbook for adoption
consideration (Oxford University Press).
SBDM Committee Chairperson Signature [Signature]

SECTION 4. EXPEDITED WAIVERS. PLEASE CHECK ALL THAT APPLY.

Staff Development Waiver, pursuant to Texas Education Code (TEC) §25.081. This waiver allows the district to train staff on various educational strategies designed to improve student performance in lieu of a maximum of three days of student instruction. Please state the number of days requested. _____

Please check the years requested: 2003-2004 2004-2005 2005-2006

Reading/English Language Arts; Mathematics; Science; and/or Social Studies Staff Development Waiver, pursuant to TEC §25.081. This waiver allows the district to conduct additional staff training for reading/English language arts, mathematics, science, or social studies strategies aligned with the Texas Essential Knowledge and Skills in lieu of a maximum of two days of student instruction.

Please check the number of days requested: Reading/English Language Arts _____

Mathematics _____ Science _____ Social Studies _____

Please check the years requested: 2003-2004 2004-2005 2005-2006

Staff Development through Participation in Eligible Conferences Waiver, pursuant to TEC §25.081. This waiver allows the district to send staff to eligible conferences for staff development to improve student performance in lieu of one day of student instruction.

Please check the years requested: 2003-2004 2004-2005 2005-2006

Early Release Waiver, pursuant to TEC §25.082. This waiver allows the district to conduct school for less than seven (7) hours for a total of six (6) days of student instruction to provide additional training in educational methodologies and/or to provide time to meet the needs of students and local communities. Please state the number of days requested. _____

Please check the years requested: 2003-2004 2004-2005 2005-2006

Modified Schedule/TAKS Testing Days Waiver, pursuant to TEC §25.082. This waiver allows the district to modify the schedule of classes on TAKS testing days during the current school year to reduce interruptions during testing periods. This waiver is approved yearly.

SECTION 4. EXPEDITED WAIVERS. PLEASE CHECK ALL THAT APPLY.

Textbooks for Advanced Placement and International Baccalaureate, Pursuant to TEC §7.056. This waiver allows the district reimbursement for the purchase of textbooks used in Advanced Placement and International Baccalaureate courses for which no textbooks were adopted by the state.

Please check the years requested: 2003-2004 2004-2005 2005-2006

Textbooks for College Courses, Pursuant to TEC §7.056. This waiver allows the district reimbursement for the purchase of non-state adopted textbooks used in dual credit courses in which the student receives state graduation credit and post-secondary education credit.

Please check the years requested: 2003-2004 2004-2005 2005-2006

Textbooks for Photojournalism and Astronomy, Pursuant to TEC §7.056. This waiver allows the district reimbursement for the purchase of non-state adopted textbooks used in Photojournalism and Astronomy courses for which no textbooks were adopted by the state. Reimbursement is equal to the state maximum cost or the cost of the textbook, whichever is lowest.

Please check the years requested: 2003-2004 2004-2005 2005-2006

SECTION 5. GENERAL WAIVER.

Disciplinary Alternative Education Programs, pursuant to TEC 37.008(g). This waiver allows the district to use more than 18% of the district's SCE allotment to provide basic services for disciplinary alternative education programs established under Section 37.008. The school district is required to state the reason for needing to exceed the 18% limit and to report the number of students in each grade level, by demographic subgroup, not making satisfactory progress under the state's assessment system. This waiver is granted for one year and the waiver must be renewed in writing prior to the start of the school year through the Texas Education Agency waiver office for each subsequent year, in accordance with TEA policies and deadlines for filing. Please state the total percentage of the district's SCE allotment that is being requested to provide basic services at the DAEP. _____

SECTION 6. PLEASE COMPLETE THIS SECTION FOR GENERAL WAIVERS.

Please check one:

- | | | |
|---|--|---|
| <input type="checkbox"/> Course Requirement | <input type="checkbox"/> Foreign Exchange Student | <input type="checkbox"/> Disciplinary Alternative |
| <input type="checkbox"/> Pregnancy Related Services | <input type="checkbox"/> Study of Electronic Courses | Education Campus |

Other Specify Request consideration to add the Oxford University Press Latin textbook to the Austin ISD textbook list. Please see attached letter.

SECTION 7. COMPLETE THIS SECTION FOR ALL WAIVERS OTHER THAN EXPEDITED WAIVERS. PLEASE USE SEPARATE PAGE.

1. Give a brief narrative description of the requested waiver.
2. Does the district or campus plan reflect the need for this waiver? If yes, what is the specific objective impacted by the waiver?
3. Cite the Texas Education Code or the Texas Administration Code that the district or campus wishes to waive?
4. Describe the plan to be implemented, if the waiver is granted.
5. How will granting this waiver help achieve the district or campus's objective?
6. Please explain how the school district or campus will evaluate the impact of the waiver towards meeting the district or campus's goal.
7. Please specify the school years for which the waiver is requested, to a maximum of three years.

2003-2004 2004-2005 2005-2006

All applications should be mailed or faxed. The fax number is (512) 475-3666.

State Waiver Unit
Texas Education Agency
1701 North Congress Avenue
Austin, TX 78701-1494
Phone (512) 463-9630

CDD-106R03