

PBS Common Area Observation Form For _____

Area:	Hallway	Cafeteria	Arrival	Dismissal	Assembly		
Date:							
Time:							

Common Area Set Up

Hallway	Cafeteria	Arrival	Dismissal	Assembly		
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Expect	Guidelines for Success	<i>Leave Blank if there is no opportunity to observe a particular item</i>						
	<i>are posted</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	<i>are visible</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	<i>are language appropriate</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	Student Expectations							
	<i>are posted</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	<i>are visible</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	<i>are language appropriate</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	Staff Expectations							
	<i>are posted</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
<i>are visible</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	
<i>are language appropriate(if applicable)</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	

Common Area Set Up

Hallway	Cafeteria	Arrival	Dismissal	Assembly		
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Protect	Staff	<i>Leave Blank if there is no opportunity to observe a particular item</i>						
	<i>are positioned to supervise all areas</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	<i>circulate the area</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	<i>scan the area</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	Transitions							
	<i>are safe</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	<i>are efficient</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
	<i>procedures allow clear traffic flow</i>	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N

Staff- Student Interactions

Hallway	Cafeteria	Arrival	Dismissal	Assembly		
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When appropriate		<i>0=never, 1=rarely, 2=sometimes, 3=often 4= frequently, N= Not observed</i>						
Connect	<i>Staff use attention signal(s)</i>							
	<i>Staff use acknowledgements/rewards</i>							
	<i>Staff is positive and instructional while giving acknowledgements & rewards</i>							
Correct	<i>Staff use redirection/corrective actions</i>							
	<i>Staff is calm and instructional while redirecting student behavior</i>							

Staff- Student Interactions

Hallway	Cafeteria	Arrival	Dismissal	Assembly		
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Overall, the climate is positive	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
80% or more students are on-task	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Evidence of off-task behavior	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N

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<i>How many staff were actively supervising?</i>							
<i>Were there any obvious physical safety hazards?</i>							
<i>Were there any incidents that jeopardized the physical safety of students?</i>							
<i>Were there any instances in which threatening/harassing language was heard?</i>							
<i>Were materials, equipment, & structure adequate for the area(s)?</i>							

Comments

Hallway

Cafeteria

Arrival

Dismissal

Assembly