

Sample Invitation Letter

November 1, 2005

Freddie Futcher

Austin, Texas 78748

Dear Mr Futcher,

You and your child's presence is requested at the mandatory attendance information session at Akins High School on November 19, 2005, at 10:00am in the theatre of the Fine Arts Building. This meeting is to inform you and your child of the attendance laws and the consequences as stated by Texas Compulsory Attendance Law. Judge Melissa Goodwin of Justice of the Peace, Travis County Precinct 3, will be our guest speaker.

You and your child are ask to attend due to the fact that you have been filed on in court this school year for attendance violation or you are very close to being filed on. Texas law holds a parent / guardian responsible for a child attending school all day. By attending this attendance information session there is a possibility that you may not be filed on.

Should we need to file on you and / or your child and go to court, please be aware that the penalties given by the court include a fine of \$323.00 and up for child and parent..

Thank You,

Freddie Futcher  
Dropout Intervention Specialist

Mary Alice Deike  
Principal